

Active Voice Worksheet

Intermediate B1–B2 · Side A

Name: _____ Date: _____ Score: / 20

Exercise A · Change to active voice (Q1–5)

Rewrite each passive sentence in the active voice.

1. The letter was written by Maria.

→ _____

2. The windows are cleaned by the staff every week.

→ _____

3. The novel was being read by hundreds of students.

→ _____

4. The report will be submitted by the team.

→ _____

5. The mistake had been made by the manager.

→ _____

Exercise B · Active or passive? (Q6–10)

Write A (active) or P (passive) for each sentence.

6. The dog bit the postman.

Answer: _____

7. The cake was eaten by the children.

Answer: _____

8. She is writing a novel.

Answer: _____

9. The car was repaired by the mechanic.

Answer: _____

10. They delivered the package this morning.

Answer: _____

Active Voice Worksheet — Side B

Intermediate B1–B2

Exercise C · Multiple choice (Q11–14)

Identify the sentence as active (A) or passive (P).

11. The government announced new policies.
(a) Active (b) Passive
12. New policies were announced by the government.
(a) Active (b) Passive
13. She has completed the project.
(a) Active (b) Passive
14. The project has been completed.
(a) Active (b) Passive

Exercise D · Choose the better option (Q15–17)

Decide whether active or passive is more appropriate and rewrite.

15. The accident was caused by a distracted driver. (Rewrite in active if appropriate)
→ _____
16. Someone broke the window. (Rewrite in passive if appropriate)
→ _____
17. Scientists have discovered a new planet. (Keep in active — write why)
→ _____

Exercise E · Write your own sentences (Q18–20)

Write one active and one passive version of the same event.

18. Event: 'a chef cooked the meal' — Active: ____
→ _____
19. Passive version of the same sentence: ____
→ _____
20. Write an original active sentence about the news: ____
→ _____

Answer Sheet — Active Voice Worksheet

For teacher / self-marking use
only

Exercise A — Change to active voice

Q1–5

1. Maria wrote the letter.
2. The staff clean the windows every week.
3. Hundreds of students were reading the novel.
4. The team will submit the report.
5. The manager had made the mistake.

Exercise B — Active or passive?

Q6–10

6. A
7. P
8. A
9. P
10. A

Exercise C — Multiple choice

Q11–14

11. Active
12. Passive
13. Active
14. Passive

Exercise D — Choose the better option

Q15–17

15. A distracted driver caused the accident.
16. The window was broken.
17. Active is better — the agent (scientists) is important.

Exercise E — Write your own sentences

Q18–20

18. (own answer)
19. (own answer)
20. (own answer)

Total: 20 points · Side A: Q1–10 · Side B: Q11–20